**Candidate Declaration Form**

|  |  |
| --- | --- |
| Position sought: |  |
| Please tell us how you heard about this vacancy: |  |

**Personal Details**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title: | *Mr/Mrs/Ms/Miss/Dr/Other* | Date of Birth: | |  | | | | | | |
| First Name(s): |  | | Surname: |  | | | | | | | | | | | | | |
| Address: |  | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | |
| Postcode: |  |
| Home Number: |  | | Mobile Number: |  | | | | | | | | | | | | | |
| Email: |  | | NI Number: |  |  | |  |  | |  | |  | |  |  | |  |
| Nationality: |  | | Driving Licence: | Yes | | No | | | Transport: | | | | Yes | | | No | |

**Qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CSCS Reg No: |  | CSCS Expiry: | |  |
| Additional Qualifications: |  | |  | |
|  |
|  |

**References**

|  |  |  |
| --- | --- | --- |
| Please give the names and contact information of your two most recent employers (if applicable). If you are unable to do this, please clearly outline who your referees are. | *Company:*  *Contact:*  *Position:*  *Telephone:*  *Email:*  *Addition info:* | *Company:*  *Contact:*  *Position:*  *Telephone:*  *Email:*  *Addition info:* |

**Criminal Record Disclosures**

|  |  |
| --- | --- |
|  | *Please provide details below of any convictions which are not spent under the terms of the Rehabilitation of Offenders Act 1974:* |

**Emergency Contact Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Relationship: |  |
| Address: |  | | |
|  |  | Postcode: |  |
| Home Number: |  | Mobile Number: |  |

*The above person will be contacted should you have an accident at work*

**Declaration and Signature**

I confirm to the best of my knowledge the information given in this form is true and accurate and that I have not omitted any facts, which may have a bearing on my application for employment. I declare that there are no legal restrictions to my employment in the UK and JB Contract Services Ltd have my permission to contact professional institutions to verify my qualifications and memberships. I also confirm that you have my permission to seek references from the above referees. I give JB Contract Services Ltd permission to forward my CV to potential employers for positions that match my skills and expertise. I agree that JB Contract Services Ltd can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the Data Protection Act 1998.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: |  |

*(If you are completing this form electronically please print name only)*